

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATIONAL OFFICER IN RESPECT OF SCHOOLS  
SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual of Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Educational Officer along with all supporting documents and certificates in original)

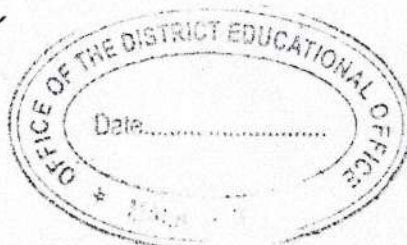
**GENERAL INFORMATION**

1	Name of the School (Name should be exactly as per NOC and recognition certificate)	: HILL TOP PUBLIC SCHOOL
2	Address of the School	: KUNNAKKAVU, KUNNAKKAVU(PO), CERUKARA (VIA), PERINTHALMANNA, MALAPPURAM(DT)-679340
3	U-DISE code allotted to the School	: <del>NA</del> 32050500413
4	Name and address of the Trust/Society/Company (Under section-8 running the School)	: MERCY TRUST FOR EDUCATION AND CHARITY, Reg No : 419/IV/12, KUNNAKKAVU (PO), CHERUKARA (VIA), MALAPPURAM (DT), KERALA- 679340
5	Is the Trust/Society/Company duly registered with the competent authority and the registration is valid as on date?	: Yes
6	Proposed affiliation with CBSE for	: Up to 10th standard
7	Location of the School	: Survey No. 23/2, Elamkulam Village, Perinthalmanna, Malappuram (Dt)
8	Is the School already affiliated to any board for X or XII	: No
9	Standard/level/class up to which the school is running	: Up to VIIIth standard

**INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE**

10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	: Yes
11	Number of NOC and date of issue	: G.O. (MS) NO. 41/2020/GEDN
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8th	: <del>No</del> Yes Dated: 13/02/2020
13	Number of Recognition Certificate from class 1 to 8th and date of issue	: <del>NA</del> G.O. (MS) NO. 41/2020/GEDN Dated: 13/02/2020

**MANAGER**  
HILL TOP Public School  
Kunnakkavu P.O.  
Malappuram Dt., Pin: 679 340



**District Educational Officer**  
Malappuram

**PRINCIPAL**  
HILL TOP Public School  
Kunnakkavu P.O.  
Malappuram Dt., Pin: 679 340

(Signature of Principal)

(Signature of DEO)


APPENDIX-II

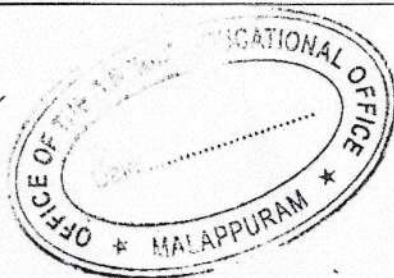
**INFORMATION REGARDING LAND DETAILS AND OWNERSHIP**


14	Is the school situated on a single contiguous plot of land bounded on all sides by pucca boundary wall	: Yes
15	Are both the School and the Play Ground situated in a single compound by a single continuous Boundary Wall on all sides?	: Yes
16	Total area(in square meteres) in respect of 14 and 15 above on which the school is situated	: 12140.6 Sqmt.(3 Acres)
17	The land is in the possession of the school/Trust/Society/Company legally by way of	: Trust deed attached
18	Name of the Owner/Lessee of the land in respect of point-16 above	: MERCY TRUST FOR EDUCATION AND CHARITY, KUNNAKKAVU
19	In case the land is in possession of the Society/School by way of lease as per State Government norms, the period of the lease	: NA
20	Is any public road, canal or thorough-fare,HT line etc. passing through the land in respect of point-16 above	: No


**INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS**

21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	: Yes
21(a)	If yes date of last inspection	: 01/08/2018
22	Has the school been inspected by the officer of Government Fire Department and the school building declared safe for school from the point of view of fire safety?	: Yes
22(a)	If yes date of last inspection	: 15/11/2016
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	: Yes
23(a)	If yes date of last inspection	: 25/07/2018

  
**MANAGER**  
HILL TOP Public School  
Kunnakkavu P.O.  
Malappuram Dt.,Pin:679 340



  
District Educational Officer  
Malappuram

  
PRINCIPAL  
HILL TOP Public School  
Kunnakkavu P.O.  
Malappuram Dt.,Pin:679 340

*[Handwritten Signature]*  
Principal

(Signature of Principal)

(Signature of DEO)

**INFORMATION REGARDING THE STAFF**

24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	: Yes
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate government?	: Yes
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing?(Payment by cheque or cash to the individuals is not allowed)	: Yes

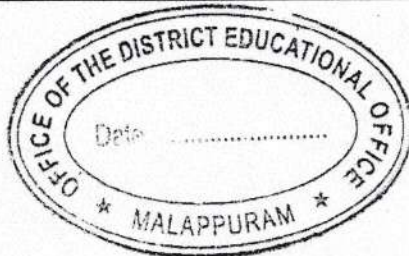
PART-B

(This part is to be filled-up by the District Educational Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. B2/1387/2019 ..... Date of Issuance 30/04/2019 .....

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation?(Please ensure that the school fulfils land requirements aslo as per details given in Appendix-A along with point No. 1-26)	: <u>Yes</u>
3	Recommended for Middle Class syllabus/Secondary/Senior Secondary to CBSE?	: <u>Recommended for Secondary</u>

*[Handwritten Signature]*  
**District Educational Officer** Signature  
**Malappuram** (Name and Stamp of issuing DEO)  
DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER  
FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL  
NAME OF DISTRICT



Counter Signature

(Name, Designation and Stamp)  
DISTRICT COLLECTOR/DEPUTY COMMISSIONER  
(or his authorised representative\*)  
NAME OF DISTRICT

*[Handwritten Signature]*  
**MANAGER**  
HILL TOP Public School  
Kunnakkavu P.O.  
Malappuram Dt., Pin: 679 340

20

*[Handwritten Signature]*  
**PRINCIPAL**  
HILL TOP Public School  
Kunnakkavu P.O.  
Malappuram Dt., Pin: 679 340

PART-C			
DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA			
Name and Address of the school:		Total Land area in lawful possession of school:	
HILL TOP PUBLIC SCHOOL KUNNAKKAVU, KUNNAKKAVU (PO) CHERUKARA (Via), MALAPPURAM (Dt) KERALA , PIN : 679340			
SN	LOCATION OF SCHOOL	LAND REQUIREMENT	PLEASE TICK THE CONCERNED COLUMN
1	Anywhere in India	Minimum 6000 Square meters	<input checked="" type="checkbox"/>
2	In Municipal limits of cities with a population exceeding 15 Lakhs	Minimum 4000 Square Meters	<input type="checkbox"/>
3	In hilly areas prescribed by the Planing Commission(NITI Aayog)	Minimum 4000 Square Meters	<input type="checkbox"/>
4	In Municipal Limits of the State Capital cities	Minimum 4000 Square Meters	<input type="checkbox"/>
5	In the North Eastern States	Minimum 4000 Square Meters	<input type="checkbox"/>
6	In the state of Jammu and Kashmir	Minimum 4000 Square Meters	<input type="checkbox"/>
7	In Municipal Limits f Ghaziabad,NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	<input type="checkbox"/>
8	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	<input type="checkbox"/>
9	In the Municipal Limits Class-X cities(Ahmedabad, Bengaluru, Hyderabad, Pune) Or on the Hill Stations(For Secondary Level)	Minimum 2000 Square Meters	<input type="checkbox"/>
10	In the Municipal Limits Class-X cities(Ahmedabad, Bengaluru, Hyderabad, Pune) Or on the Hill Stations(For Senior Secondary Level)	Minimum 3000 Square Meters	<input type="checkbox"/>
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai or the state of Arunachal Pradesh, or	Minimum 3000 Square Meters	<input type="checkbox"/>
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai or the state of Arunachal Pradesh, or the stae of Sikkim or the Islands.(For Senior Secondary Level)	Minimum 3000 Square Meters	<input type="checkbox"/>

Signature of Principal

**PRINCIPAL**  
HILL TOP Public School  
Kunnakkavu P.O.  
Malappuram Dt., Pin 679 340

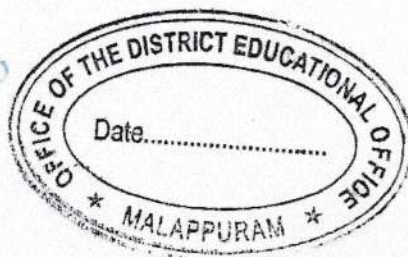
**MANAGER**

HILL TOP Public School  
Kunnakkavu P.O.  
Malappuram Dt., Pin:679 340

Signature

(Name and Stamp of Issuing DEO)

DISTRICT EDUCATION OFFICER/NAME OF DISTRICT



District Educational Officer  
Malappuram

**PRINCIPAL**  
HILL TOP Public School  
Kunnakkavu P.O.  
Malappuram Dt., Pin:679 340